

# IRS Tax Transcript Online

## 2023-2024 Academic Year

### Follow these instructions to request an IRS tax transcript online

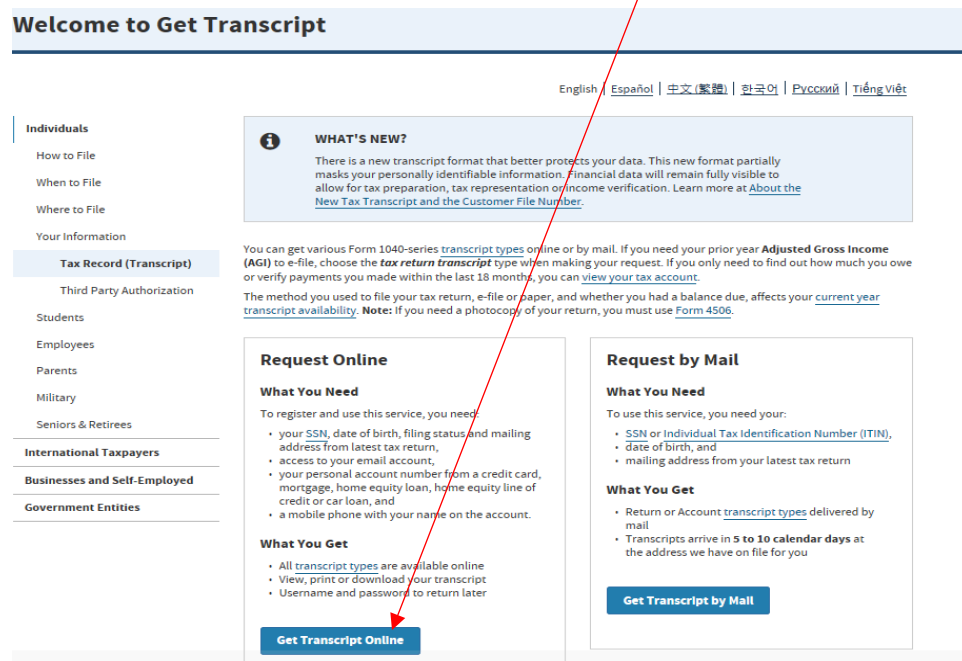
The following information will be needed in order to request a transcript online. The information will be used by the IRS to confirm your identity:

- your [SSN](#), date of birth, filing status, and mailing address from latest tax return
- access to your email account (for confirmation code)
- your personal account number from a credit card, mortgage, home equity loan, home equity line of credit or car loan
- a mobile phone with your name on the account (for confirmation code)

#### 1. Visit [www.irs.gov](https://www.irs.gov) and click on the option to “Get Your Tax Record.”



#### Click on the option to “Get Transcript Online:”



2. You will be prompted through a series of questions to confirm your identity.
3. The IRS will email you a security code to enter into the IRS site, as well as text a security code to enter into the IRS site, to further confirm your identity.
4. At the prompt to “Get Transcript” choose “Higher Education/Student Aid”
  - a. Enter your GBCC ID number (starts with A...) in the “Customer File Number:”

## Get Transcript

Select a reason you need a transcript: Higher Education/Student Aid ▼

Customer File Number: 912345678 GO >

**Security Tip:** Enter your GBCC ID with a '9' in place of the 'A' to meet the requirement. The IRS will mask your name and SSN and display this ID number on the transcript. GBCC will use our ID to match your transcript to your student.record.

## Select “2021” under “Return Transcript:”

Below are the transcripts and years available.

Return Transcript	Record of Account Transcript
N/A	N/A
2017	2017
2016	2016
2015	2015

Account Transcript	Wage & Income Transcript
N/A	2018
2017	2017
2016	2016
2015	2015

Show All + Show All +

### Glossary

**Return Transcript**  
Tax Return Transcripts show most line items from your tax return (Form 1040, 1040A or 1040EZ) as it was originally filed, including any accompanying forms and schedules. This transcript does not reflect any changes you, your representative or the IRS made after you filed your return. In many cases, a Return Transcript will meet the requirements of lending institutions offering mortgages and student loans.

**Record of Account Transcript**  
Record of Account Transcripts combine the information from tax account and tax return transcripts.

**Account Transcript**  
Tax Account Transcripts provide any adjustments either you or we made after you filed your return. This transcript shows basic data, including marital status, type of return filed, adjusted gross income and taxable income.

**Wage & Income Transcript**  
Wage and Income Transcripts show data from information returns, such as W-2s, 1099s and 1098s, reported to the IRS. Most recent year information may not be complete until July.

An image of your transcript will appear in a new window. Print the full image and submit the document to the Office of Financial Aid at Great Bay.

Office of Financial Aid  
Great Bay Community College  
[gbfinaid@ccsnh.edu](mailto:gbfinaid@ccsnh.edu) Ph:(603) 427-7600 ext 7501 Fax: (603) 334-6308